

# What your sitter needs to know

A handover sheet for boarding kennels and pet-sitters

*Most of what matters lives in your head and nowhere else. This gets it out.*



## The stay

DROP-OFF DATE

PICK-UP DATE

WHO IS COLLECTING THEM

## The basics

DOG'S NAME

BREED / TYPE

AGE

WEIGHT (POUNDS)

MICROCHIP NUMBER

IS THE CONTACT PHONE NUMBER REGISTERED  
TO THE MICROCHIP UP TO DATE?

☐

Yes

☐

No

## Who to call

*in this order*

YOU — MOBILE

SECOND CONTACT — NAME & NUMBER

VET PRACTICE

VET PHONE

AFTER-HOURS / EMERGENCY VET

WHO MAY AUTHORIZE TREATMENT IF YOU CAN'T BE REACHED

SPEND LIMIT (\$)

## The day

*times matter more than amounts*

BREAKFAST — TIME & AMOUNT

DINNER — TIME & AMOUNT

TREATS — WHAT AND WHEN

ANYTHING THEY MUST NOT BE GIVEN

WALK TIMES

WHERE THEY SLEEP — DOOR OPEN OR SHUT?

THE WALK ROUTE THEY KNOW, AND HOW THEY ARE OFF-LEASH

## Admin

*exactly as instructed by your vet*

VACCINATIONS UP TO DATE?

☐

Yes

☐

No

KENNEL COUGH — DATE GIVEN

INSURER & POLICY NO.

MEDICATION OR SUPPLEMENTS — WHAT, HOW MUCH, WHAT TIME

ALLERGIES / MEDICAL CONDITIONS

# The part nobody writes down

*This page is worth more than the first one.*



## When they aren't coping

Stress looks different in every dog. Some go loud. Plenty go quiet, still and withdrawn — and a quiet dog gets read as a settled one. Describe yours, so someone who has known them three days can spot it early.

WHAT THEY DO WHEN THEY'RE STRESSED OR UNHAPPY

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WHAT SETTLES THEM AGAIN

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## Words and habits they know

THE PHRASE YOU USE AT BEDTIME

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THEIR RECALL WORD

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COMMANDS THEY ACTUALLY RESPOND TO — AND ANY THEY CHEERFULLY IGNORE

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## What to expect

THINGS THAT WORRY THEM — NOISES, PEOPLE, OTHER DOGS, BEING ALONE IN A ROOM

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HOUSE RULES AT HOME — FURNITURE, BEDS, ROOMS THEY AREN'T ALLOWED IN

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ANYTHING ELSE THAT WOULD TAKE YOU A WEEK TO EXPLAIN

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## Two last things

Send their bedding unwashed — familiar smell does more settling work than almost anything else you can pack. Keep the goodbye short. A long, emotional one tells them something worrying is happening, and they will believe you.